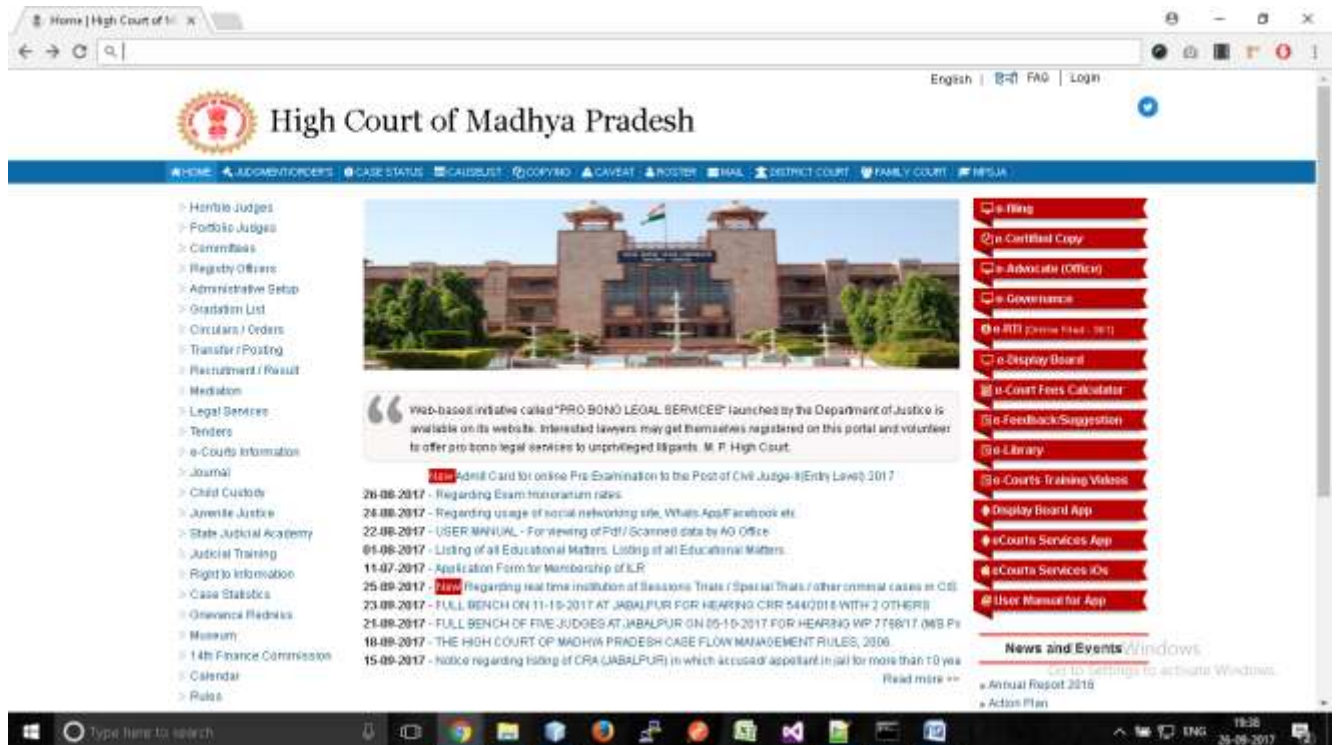
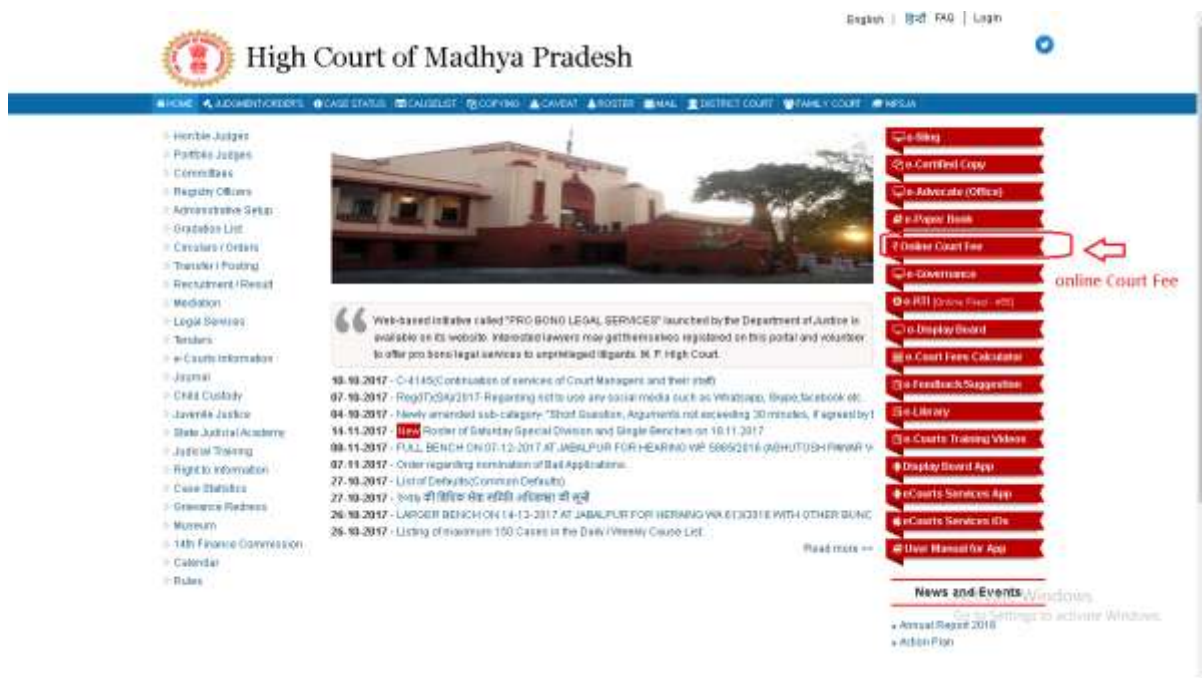


Updated Manual for Online Court Fee

Step 1) Open website url <https://www.mphc.gov.in/>



Step 2) Click On “[Online Court Fee](#)” Link at right side of website.



Step 3) Now Screen will show options to solve **captcha** by entering addition of given numbers.

Step 4) Solve Math Captcha, and click on “[Verify Captcha](#)” Button.



Step 5) Now Enter Your Mobile Number and click on “[Send OTP](#)” Button.



Step 6) Once OTP (One Time Password) Received by you, Enter into next textbox / field.

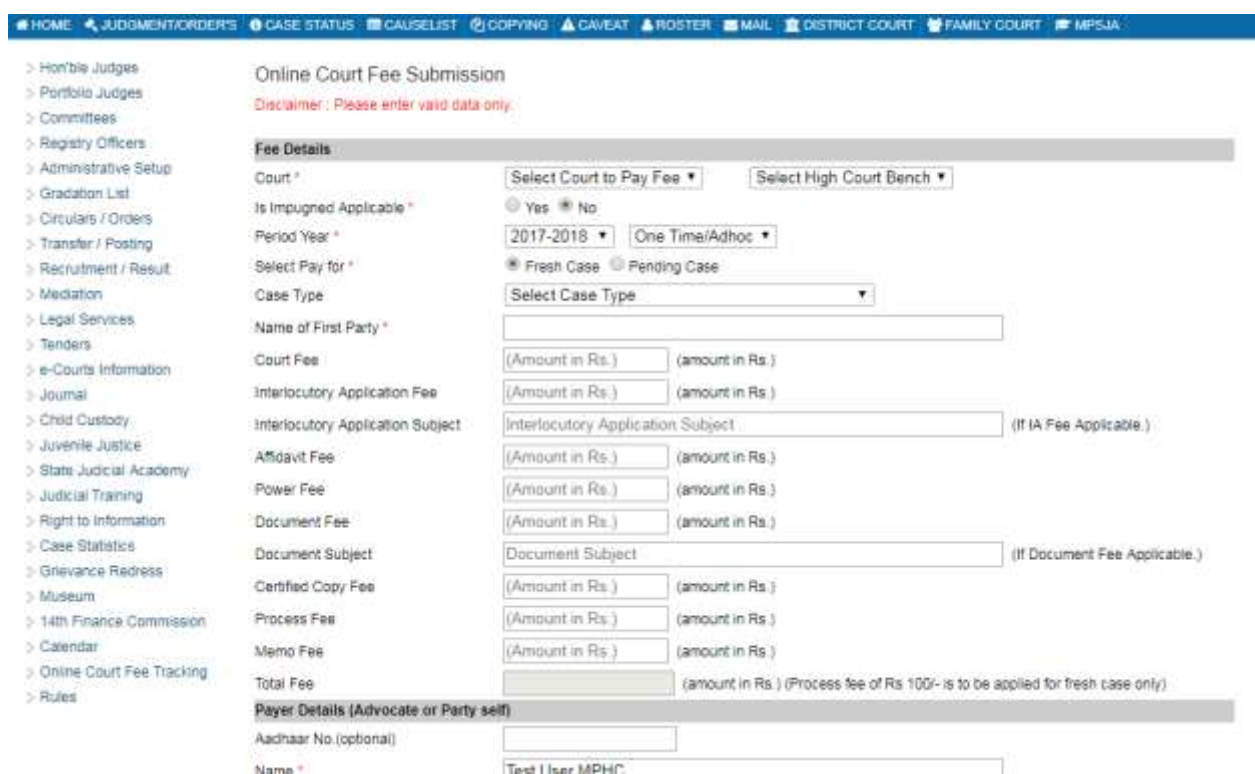


Step 7) For Advocates, their profile information shall be auto populated as per the mobile number for OTP.

And Screen options to pay user payment as per their case status/nature etc.

Radio button will show to select user for

- a) **Fresh Case**
- b) **Pending Case**



If payer is advocate, and his/her mobile number is registered with Bar Association, his/her profile will be shown as below:-

Payer Details (Advocate or Party self)	
Aadhaar No.(optional)	<input type="text"/>
Name *	<input type="text" value="Test User MPHC"/>
Email*	<input type="text" value="ankit.jbp@gmail.com"/>
Block No/ House No.*	<input type="text" value="Test User"/>
Address *	<input type="text"/>
City *	<input type="text" value="Test User"/>
PIN*	<input type="text"/>
Mobile No.*	<input type="text"/>
Details of Bank Account for Refunds (if any) (optional)	

Step 7) (a) If User select “YES” for **Impugned Applicable**, then textbox will be appear to enter **Impugned Order No.** and **Impugned Date**.

Fee Details	
Court *	<input type="text" value="Select Court to Pay Fee"/> <input type="text" value="Select High Court Bench"/>
Is Impugned Applicable *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Impugned Number	<input type="text" value="Impugned Order No."/> (Numbers, Alphabets ,/ and '-' allow only) <input type="text" value="Impugned Date"/> (Date in dd-mm-yy Format)
Period Year *	<input type="text" value="2017-2018"/> <input type="text" value="One Time/Adhoc"/>
Select Pay for *	<input checked="" type="radio"/> Fresh Case <input type="radio"/> Pending Case
Case Type	<input type="text" value="Select Case Type"/>
Name of First Party *	<input type="text"/>
Court Fee	<input type="text" value="(Amount in Rs.)"/> (amount in Rs.)
Interlocutory Application Fee	<input type="text" value="(Amount in Rs.)"/> (amount in Rs.)

Step 7 (b) If User select “NO” for **Impugned Applicable**, then user will not have to enter impugned order and date.

Step 7 (c) If User select **Fresh Case**, for “**Select Pay for**”, then user can select **case type** and continue to fill fee form.

Select Pay for *	<input checked="" type="radio"/> Fresh Case <input type="radio"/> Pending Case
Case Type	<input type="text" value="Select Case Type"/>
Name of First Party *	<input type="text"/>
Court Fee	<input type="text" value="(Amount in Rs.)"/> (amount in Rs.)
Interlocutory Application Fee	<input type="text" value="(Amount in Rs.)"/> (amount in Rs.)
Interlocutory Application Subject	<input type="text" value="Interlocutory Application Subject"/> (If IA Fee Applicabl
Affidavit Fee	<input type="text" value="(Amount in Rs.)"/> (amount in Rs.)
Power Fee	<input type="text" value="(Amount in Rs.)"/> (amount in Rs.)

Step 7 (d) If User select **Pending Case**, for “**Select Pay for**”, then user will have to select **case type**, **case number** and **year**. This option will be used in case of pay fee for pending case.

Select Pay for * Fresh Case Pending Case

Case Number Case Type Case No. Year

Name of First Party *

Court Fee (Amount in Rs.) (amount in Rs.)

Interlocutory Application Fee (Amount in Rs.) (amount in Rs.)

Interlocutory Application Subject Interlocutory Application Subject (If IA Fee Applicable.)


Affidavit Fee (Amount in Rs.) (amount in Rs.)


After select of **case type**, **case number** and **year** Click on “**Search Pending Case**” Button, case details will shown Petitioner and Respondent details as below.

Select Pay for * Fresh Case Pending Case

Case Number Case Type Case No. Year

Petitioner vs Respondent

Name of First Party * **Petitioner**  **Case detail**

Court Fee (Amount in Rs.) (amount in Rs.)  **First Petitioner Name**

Interlocutory Application Fee (Amount in Rs.) (amount in Rs.)

Interlocutory Application Subject Interlocutory Application Subject (If IA Fee Applicable.)

Step 8) To fill details, user will have to follow instructions.

Court Fee (Amount in Rs.) (amount in Rs.)

Interlocutory Application Fee (Amount in Rs.) (amount in Rs.)

Interlocutory Application Subject Interlocutory Application Subject (If IA Fee Applicable.)

Affidavit Fee (Amount in Rs.) (amount in Rs.)

Power Fee (Amount in Rs.) (amount in Rs.)

Document Fee (Amount in Rs.) (amount in Rs.)

Document Subject Document Subject (If Document Fee Applicable.)

Certified Copy Fee (Amount in Rs.) (amount in Rs.)

Process Fee (Amount in Rs.) (amount in Rs.)

Memo Fee (Amount in Rs.) (amount in Rs.)

Total Fee (amount in Rs.) (Process fee of Rs 100/- is to be applied for fresh case only)

- User will enter amount for fields he/she want to pay,
- If user is pay for **Interlocutory Application Fee**, he/she will have to enter subject for **Interlocutory Application**.
- If user is pay for **Document Fee**, he/she will have to enter subject for **Document fee**.
- In Payee Details, fill all details.
- Bank Account Details **(Optional)**, this is optional section to fill.

Step 9) Click on "[Preview](#)" to preview details filled by the user.

Please Preview Entered Fields
 Online Court Fee Submission
 Disclaimer: Please enter valid data only.

If you want to update/change data please click on Edit Button

Fee Details

Court * High Court Jabalpur

Is Impugned Applicable * Yes No

Impugned Number Impugned Order No. (Numbers, Alphabets, Y and Y' allow only)
 Impugned Date (Date in dd-mm-yy Format)

Period Year * 2017-2018 One Time/Adhoc *

Select Pay for * Fresh Case Pending Case

Case Number Case Type WP Case No. 12345 Year 2017 Search Pending Case

Name of First Party * Petitioner

Court Fee (amount in Rs.)

Interlocutory Application Fee (amount in Rs.)

Interlocutory Application Subject Interlocutory Application Subject (If IA Fee Applicable.)

Affidavit Fee (amount in Rs.)

Power Fee (amount in Rs.)

Document Fee (amount in Rs.)

Document Subject Testing Document Subject (If Document Fee Applicable.)

Certified Copy Fee (amount in Rs.)

Process Fee (amount in Rs.)

Memo Fee (amount in Rs.)

Total Fee (amount in Rs.) (Process fee of Rs 100/- is to be applied for fresh case only)

Payer Details (Advocate or Party self)

Aadhaar No (optional)

Name * Test User MPHC

Email ankit_jp@gmail.com

Block No/House No. * Test User

Address * ghamapur chowki

City * Test User

Pin 482002

Mobile No. * 9755677527

Details of Bank Account for Refunds (if any) (optional)

Bank Account Holder Name

Bank Account Number

Bank IFSC Code

To update values for fields, click on "Edit Fields" Button

Step 10) Click on Payment Button, It will take to treasury website. Where User will need to enter payment details.

Cyber Treasury

www.mptreasury.org

Treasuries & Accounts
 Department of Finance
 Govt. of MP

Form for Cyber Receipt

MP ONLINE ERV LAW01302000017000011

TRN/REGISTRATION NO null

OFFICE NAME * mpfc

DIVISION * JABALPUR+null

DEPOSITION/ DEALER NAME * testing

HEAD OF ACCOUNT 000001+102+0000+CourtFee

NAME OF A/C *

PURPOSE / SUBHEAD * COURT+FEES

FROM DATE * 2500017

TO DATE * 2500017

ADDRESS *

FLAT/BLOCK NO: PREMISE / BUILDING / RELAGE

ROAD/STREET/NAME: AREA/COLONY testing road

CITY/DISTRICT: testing City STATE/UT Medhya Pradesh

(if other city, specify) PINCODE 550055

E-MAIL * testing_gna@gmail.com

AMOUNT *

BANK NAME *

Step 11) Select bank for payment process and click on “[Submit](#)”.



Step 12) Enter Captcha code and click on “[Confirm](#)” Button.



Step 13) It will show **CRN**, click OK to continue.



Step 14) Now User will be redirected to Net Banking site, chosen by him / her. Make payment and user will get this Receipt, take printout of receipt.

Step 15) After payment completion, email and SMS acknowledgement shall be sent to the respective user on his/her given email and mobile number.



Step 16) Please take printout of the above acknowledgement and present the same with other relevant documents at the filing counter/ presentation centre of the High Court.

Note:- In case of any difficulty , please contact on mobile number :09755677527